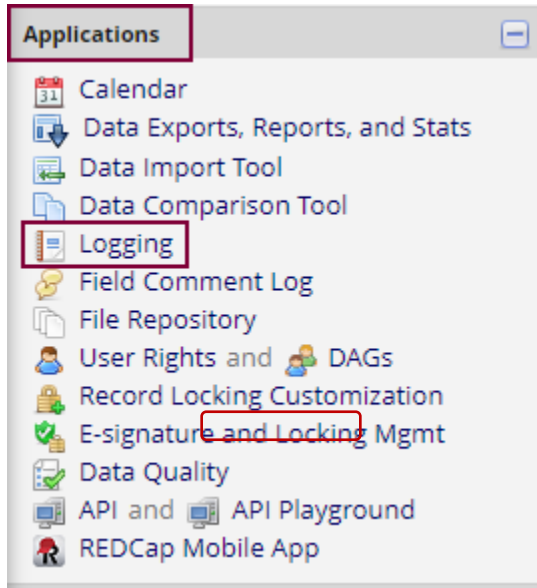


Exporting a projects Log Audit table


REDCap logs all activity done on a project by any user or survey participant that access the project. You are able to export this audit log record to a CSV file. The below will go through how to export this log out.

1. Log into REDCap
2. Select your required project from the **'My Projects'** tab
3. Under **'Applications'** menu on the left hand side, select **'Logging'**



4. On the **'Logging'** screen select **'Download entire logging record to Microsoft Excel (CSV)'**, this is located to the right of the screen above the filtering

 **Logging**

 [Download entire logging record to Microsoft Excel \(CSV\)](#)

This module lists all changes made to this project, including data exports, data changes, and the creation or deletion of users.

Filter by event: All event types (excluding page views) ▼

Filter by user name: All users ▼

Filter by record: All records ▼

Filter by time range from: [] to []

Displaying events (by most recent): 1 - 100 (Page 1 of 2) ▼

Please Note: Depending on the browser you are using will depend upon how it will show you have downloaded, the below screenshot is of Chrome, where it will show in the bottom of the window that the file has downloaded. If you are unable to see this, you will need to navigate to where your files from your chosen browser downloads files to be able to access and save the file to your required location.

